



OPERATIONAL BLUEPRINT FOR SCHOOL REENTRY 2020-21

Updated 7/29/2020

Under ODE’s **Ready Schools, Safe Learners** guidance, each school¹ has been directed to submit a plan to the district² in order to provide on-site and/or hybrid instruction. Districts must submit each school’s plan to the local school board and make the plans available to the public. This form is to be used to document a district’s, school’s or program’s plan to ensure students can return for the 2020-21 school year, in some form, in accordance with Executive Order 20-25(10). Schools must use the [Ready Schools, Safe Learners guidance](#) document as they complete their Operational Blueprint for Reentry. ODE recommends plan development be inclusive of, but not limited to school-based administrators, teachers and school staff, health and nursing staff, association leadership, nutrition services, transportation services, tribal consultation,³ parents and others for purposes of providing expertise, developing broad understanding of the health protocols and carrying out plan implementation.

1. Please fill out information:

SCHOOL/DISTRICT/PROGRAM INFORMATION	
Name of School, District or Program	Pioneer Christian Academy
Key Contact Person for this Plan	Chris Miller
Phone Number of this Person	(541) 313-2499 ext 6
Email Address of this Person	chris.miller@pioneerchristian.org
Sectors and position titles of those who informed the plan	Chris Miller, Principal Martha Krabill, RN, BSN Board of Directors
Local public health office(s) or officer(s)	Linn County Health Department
Name of person Designated to Establish, Implement and Enforce Physical Distancing Requirements	Chris Miller, Principal
Intended Effective Dates for this Plan	September 8, 2020
ESD Region	Linn Benton Lincoln

2. Please list efforts you have made to engage your community (public health information sharing, taking feedback on planning, etc.) in preparing for school in 2020-21. Include information on engagement with communities often underserved and marginalized and those communities disproportionately impacted by COVID-19.

The Board of Directors has met several times to discuss options. The board and admin have spoken with stakeholders to survey opinions.

3. Indicate which instructional model will be used.

¹ For the purposes of this guidance: “school” refers to all public schools, including public charter schools, public virtual charter schools, alternative education programs, private schools and the Oregon School for the Deaf. For ease of readability, “school” will be used inclusively to reference all of these settings.

² For the purposes of this guidance: “district” refers to a school district, education service district, public charter school sponsoring district, virtual public charter school sponsoring district, state sponsored public charter school, alternative education programs, private schools, and the Oregon School for the Deaf.

³ Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a [government-to-government](#) basis.

Select One:

On-Site Learning **Hybrid Learning** **Comprehensive Distance Learning**

4. If you selected Comprehensive Distance Learning, you only have to fill out the green portion of the Operational Blueprint for Reentry (i.e., page 2 in the initial template).
5. If you selected On-Site Learning or Hybrid Learning, you have to fill out the blue portion of the Operational Blueprint for Reentry (i.e., pages 3-16 in the initial template) and [submit online](https://app.smartsheet.com/b/form/a4dedb5185d94966b1dffc75e4874c8a). (<https://app.smartsheet.com/b/form/a4dedb5185d94966b1dffc75e4874c8a>) by August 17, 2020 or prior to the beginning of the 2020-21 school year.

* **Note:** Private schools are required to comply with only sections 1-3 of the *Ready Schools, Safe Learners* guidance.

REQUIREMENTS FOR COMPREHENSIVE DISTANCE LEARNING OPERATIONAL BLUEPRINT

*This section must be completed by any school that is seeking to provide instruction through Comprehensive Distance Learning.
Schools providing On-Site or Hybrid Instructional Models do not need to complete this section.*

Describe why you are selecting Comprehensive Distance Learning as the school's Instructional Model for the effective dates of this plan.

In completing this portion of the Blueprint you are attesting that you have reviewed the Comprehensive Distance Learning Guidance. [Here is a link to the overview of CDL Requirements](#). Please name any requirements you need ODE to review for any possible flexibility or waiver.

Describe the school's plan, including the anticipated timeline, for returning to Hybrid Learning or On-Site Learning consistent with the *Ready Schools, Safe Learners* guidance.

The remainder of this operational blueprint is not applicable to schools operating a Comprehensive Distance Learning Model.

ESSENTIAL REQUIREMENTS FOR HYBRID / ON-SITE OPERATIONAL BLUEPRINT

This section must be completed by any school that is providing instruction through On-Site or Hybrid Instructional Models. Schools providing Comprehensive Distance Learning Instructional Models do not need to complete this section.



1. Public Health Protocols

1a. COMMUNICABLE DISEASE MANAGEMENT PLAN FOR COVID-19

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input type="checkbox"/> Implement measures to limit the spreads of COVID-19 within the school setting. <input type="checkbox"/> Update written Communicable Disease Management Plan to specifically address the prevention of the spread of COVID-19. <input type="checkbox"/> Designate a person at each school to establish, implement and enforce physical distancing requirements, consistent with this guidance and other guidance from OHA. <input type="checkbox"/> Include names of the LPHA staff, school nurses, and other medical experts who provided support and resources to the district/school policies and plans. Review relevant local, state, and national evidence to inform plan. <input type="checkbox"/> Process and procedures established to train all staff in sections 1 - 3 of the Ready Schools, Safe Learners guidance. Consider conducting the training virtually, or, if in-person, ensure physical distancing is maintained to the maximum extent possible. <input type="checkbox"/> Protocol to notify the local public health authority (LPHA Directory by County) of any confirmed COVID-19 cases among students or staff. <input type="checkbox"/> Plans for systematic disinfection of classrooms, offices, bathrooms and activity areas. <input type="checkbox"/> Process to report to the LPHA any cluster of any illness among staff or students. <input type="checkbox"/> Protocol to cooperate with the LPHA recommendations and provide all logs and information in a timely manner. <input type="checkbox"/> Protocol for screening students and staff for symptoms (see section 1f of the Ready Schools, Safe Learners guidance). <input type="checkbox"/> Protocol to isolate any ill or exposed persons from physical contact with others. <input type="checkbox"/> Protocol for communicating potential COVID-19 cases to the school community and other stakeholders (see section 1e of the Ready Schools, Safe Learners guidance). <input type="checkbox"/> Create a system for maintaining daily logs for each student/cohort for the purposes of contact tracing. This system needs to be made in consultation with a school/district nurse or an LPHA official. Sample logs are available as a part of the Oregon School Nurses Association COVID-19 Toolkit. <ul style="list-style-type: none"> • If a student(s) is part of a stable cohort (a group of students that are consistently in contact with each other or in multiple cohort groups) that conform to the requirements of cohorting (see section 1d of the Ready Schools, Safe Learners guidance), the daily log may be maintained for the cohort. • If a student(s) is not part of a stable cohort, then an individual student log must be maintained. <input type="checkbox"/> Required components of individual daily student/cohort logs include: <ul style="list-style-type: none"> • Child's name • Drop off/pick up time 	<p>See Communicable Disease Plan.</p> <p>Contact Tracing</p> <p><i>Students</i></p> <ul style="list-style-type: none"> • All K-4 classrooms/cohorts will take attendance at the beginning of the school day. • All 5-12 classrooms/cohorts will take attendance at the beginning of each class session. • Any K-4 classes or school activities that include combining several classrooms/cohorts will also take attendance. • Student who arrive at school after the school day has started or who leave before the school day is over check in or check out at the front office. • Students who fall ill at school are handled according to the "Protocol for Handling Sick Students at School" which includes producing a medical incident record in our SIS which logs the staff member who handled the incident and records when the sick student left the building. <p><i>Staff</i></p> <ul style="list-style-type: none"> • Staff will clock in and clock out using Microsoft Teams allowing PCA to track which days they were at school. • In addition, staff members use a unique username when taking attendance for their homerooms and classes which will also allow PCA to track staff interactions with cohorts. • Itinerant staff members will use Microsoft Forms to track which classrooms they entered, what they did, and for how long.

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> • Parent/guardian name and emergency contact information • All staff (including itinerant staff, district staff, substitutes, and guest teachers) names and phone numbers who interact with a stable cohort or individual student <p><input type="checkbox"/> Protocol to record/keep daily logs to be used for contact tracing for a minimum of four weeks to assist the LPHA as needed.</p> <p><input type="checkbox"/> Process to ensure that all itinerant and all district staff (maintenance, administrative, delivery, nutrition, and any other staff) who move between buildings keep a log or calendar with a running four-week history of their time in each school building and who they were in contact with at each site.</p> <p><input type="checkbox"/> Process to ensure that the school reports to and consults with the LPHA regarding cleaning and possible classroom or program closure if anyone who has entered school is diagnosed with COVID-19.</p> <p><input type="checkbox"/> Protocol to respond to potential outbreaks (see section 3 of the Ready Schools, Safe Learners guidance).</p>	

1b. HIGH-RISK POPULATIONS

OHA/ODE Requirements	Hybrid/Onsite Plan
<p><input type="checkbox"/> Serve students in high-risk population(s) whether learning is happening through On-Site, Hybrid (partially On-Site and partially Comprehensive Distance Learning models), or Comprehensive Distance Learning models.</p> <p>Medically Fragile, Complex and Nursing-Dependent Student Requirements</p> <p><input type="checkbox"/> All districts must account for students who have health conditions that require additional nursing services. Oregon law (ORS 336.201) defines three levels of severity related to required nursing services:</p> <ol style="list-style-type: none"> 1. Medically Complex: Are students who may have an unstable health condition and who may require daily professional nursing services. <p><input type="checkbox"/> Staff and school administrators, in partnership with school nurses, or other school health providers, should work with interdisciplinary teams to address individual student needs. The school registered nurse (RN) is responsible for nursing care provided to individual students as outlined in ODE guidance and state law:</p> <ul style="list-style-type: none"> • Communicate with parents and health care providers to determine return to school status and current needs of the student. • Coordinate and update other health services the student may be receiving in addition to nursing services. This may include speech language pathology, occupational therapy, physical therapy, as well as behavioral and mental health services. • Modify Health Management Plans, Care Plans, IEPs, or 504 or other student-level medical plans, as indicated, to address current health care considerations. • The RN practicing in the school setting should be supported to remain up to date on current guidelines and access professional support such as evidence-based resources from the Oregon School Nurses Association. • Service provision should consider health and safety as well as legal standards. • Work with an interdisciplinary team to meet requirements of ADA and FAPE. 	<ul style="list-style-type: none"> • All students (or their caregivers) are given the opportunity to identify themselves as high-risk. Students who identify as high-risk will be given the opportunity to engage in comprehensive distance learning. All ILPs will be maintained. • All staff members are given the opportunity to identify themselves as high-risk. Staff members who identify as high-risk will be offered extra protections such as protective barriers on their desk. • Volunteers will not be used to complete regular, school-related tasks.

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> • High-risk individuals may meet criteria for exclusion during a local health crisis. • Refer to updated state and national guidance and resources such as: <ul style="list-style-type: none"> ○ U.S. Department of Education Supplemental Fact Sheet: Addressing the Risk of COVID-19 in Preschool, Elementary and Secondary Schools While Serving Children with Disabilities from March 21, 2020. ○ ODE guidance updates for Special Education. Example from March 11, 2020. ○ OAR 581-015-2000 Special Education, requires districts to provide 'school health services and school nurse services' as part of the 'related services' in order 'to assist a child with a disability to benefit from special education.' ○ OAR 333-019-0010 Public Health: Investigation and Control of Diseases: General Powers and Responsibilities, outlines authority and responsibilities for school exclusion. 	

1c. PHYSICAL DISTANCING

OHA/ODE Requirements	Hybrid/Onsite Plan																																																
<input type="checkbox"/> Establish a minimum of 35 square feet per person when determining room capacity. Calculate only with usable classroom space, understanding that desks and room set-up will require use of all space in the calculation. This also applies for professional development and staff gatherings. <input type="checkbox"/> Support physical distancing in all daily activities and instruction, maintaining at least six feet between individuals to the maximum extent possible. <input type="checkbox"/> Minimize time standing in lines and take steps to ensure that six feet of distance between students is maintained, including marking spacing on floor, one-way traffic flow in constrained spaces, etc. <input type="checkbox"/> Schedule modifications to limit the number of students in the building (e.g., rotating groups by days or location, staggered schedules to avoid hallway crowding and gathering). <input type="checkbox"/> Plan for students who will need additional support in learning how to maintain physical distancing requirements. Provide instruction; don't employ punitive discipline. <input type="checkbox"/> Staff should maintain physical distancing during all staff meetings and conferences, or consider remote web-based meetings.	<table border="1"> <thead> <tr> <th>Purpose of Use</th> <th>RM #</th> <th>Area</th> <th>Limit</th> </tr> </thead> <tbody> <tr> <td>K</td> <td>127</td> <td>342</td> <td>10</td> </tr> <tr> <td>1st-2nd</td> <td>135</td> <td>820</td> <td>23</td> </tr> <tr> <td>3rd-4th</td> <td>131</td> <td>755</td> <td>22</td> </tr> <tr> <td>5th-8th HR</td> <td>130</td> <td>830</td> <td>24</td> </tr> <tr> <td>5th-8th CR</td> <td>121</td> <td>830</td> <td>24</td> </tr> <tr> <td>9th-12th HR</td> <td>126</td> <td>830</td> <td>24</td> </tr> <tr> <td>9th-12th CR</td> <td>125</td> <td>830</td> <td>24</td> </tr> <tr> <td>General Purpose</td> <td>110</td> <td>920</td> <td>26</td> </tr> <tr> <td>General Purpose</td> <td>116</td> <td>220</td> <td>6</td> </tr> <tr> <td>Special Ed</td> <td>115</td> <td>220</td> <td>6</td> </tr> <tr> <td>Gym</td> <td>101</td> <td>4500</td> <td>128</td> </tr> </tbody> </table>	Purpose of Use	RM #	Area	Limit	K	127	342	10	1st-2nd	135	820	23	3rd-4th	131	755	22	5th-8th HR	130	830	24	5th-8th CR	121	830	24	9th-12th HR	126	830	24	9th-12th CR	125	830	24	General Purpose	110	920	26	General Purpose	116	220	6	Special Ed	115	220	6	Gym	101	4500	128
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	<p>Enrollment in grades and classes capped to meet requirements</p> <ul style="list-style-type: none"> • Desks and seats at least six feet apart • Hallways and queues marked to encourage social distancing • Water cooler added to each homeroom to minimize time waiting at drinking fountain • Scheduled bathroom breaks • Additional bathroom added in Kindergarten classroom • Filing procedure to keep students six feet apart when moving around school • Special schedule to ensure as few students as possible in the hallways at once • Lunch eaten in classrooms • Cohort only locker schedule • Staff trained to understand special distancing rule • Informational video sent out before school starts • Staff will train students 																																																

1d. COHORTING

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input type="checkbox"/> Where feasible, establish stable cohorts: groups should be no larger than can be accommodated by the space available to provide 35 square feet per person, including staff. <ul style="list-style-type: none"> • The smaller the cohort, the less risk of spreading disease. As cohort groups increase in size, the risk of spreading disease increases. <input type="checkbox"/> Students cannot be part of any single cohort, or part of multiple cohorts that exceed a total of 100 people within the educational week. Schools should plan to limit cohort sizes to allow for efficient contact-tracing and minimal risk for exposure. <input type="checkbox"/> Each school must have a system for daily logs to ensure contract tracing among the cohort (see section 1a of the <i>Ready Schools, Safe Learners</i> guidance). <input type="checkbox"/> Minimize interaction between students in different stable cohorts (e.g., access to restrooms, activities, common areas). Provide access to All Gender/Gender Neutral restrooms. <input type="checkbox"/> Cleaning and wiping surfaces (e.g., desks, door handles, etc.) must be maintained between multiple student uses, even in the same cohort. <input type="checkbox"/> Design cohorts such that all students (including those protected under ADA and IDEA) maintain access to general education, grade level learning standards, and peers. <input type="checkbox"/> Staff who interact with multiple stable cohorts must wash/sanitize their hands between interactions with different stable cohorts. 	<p>Cohorts</p> <ul style="list-style-type: none"> • PCA will organize the students into the following stable cohorts: <ul style="list-style-type: none"> A) Kindergarten B) First and Second Grade C) Third and Fourth Grade D) Fifth – Eighth Grade E) Ninth – Twelfth Grade • These cohorts will attend class, eat lunch, play recess, use lockers, use the library, use the bathroom, etc. together and will interact with other cohorts as little as possible. <p>Disinfecting</p> <ul style="list-style-type: none"> • Students will primarily use assigned desks. Staff will be trained to disinfect any surfaces that will be shared by students before the sharing takes place. • Staff members switching cohorts will also sanitize when exiting a classroom and sanitize when entering the next classroom.

1e. PUBLIC HEALTH COMMUNICATION

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input type="checkbox"/> Communicate to staff at the start of On-Site instruction and at periodic intervals explaining infection control measures that are being implemented to prevent spread of disease. <input type="checkbox"/> Develop protocols for communicating with students, families and staff who have come into close contact with a confirmed case. <ul style="list-style-type: none"> • The definition of exposure is being within 6 feet of a COVID-19 case for 15 minutes (or longer). <input type="checkbox"/> Develop protocols for communicating immediately with staff, families, and the community when a new case(s) of COVID-19 is diagnosed in students or staff members, including a description of how the school or district is responding. <input type="checkbox"/> Provide all information in languages and formats accessible to the school community. 	<ul style="list-style-type: none"> • All health and COVID related documents, protocols, and procedures will be covered in staff meetings before the start of school and will be reviewed, evaluated, and adapted at regular staff meetings. • When a case of COVID is confirmed, PCA will use contact tracing records and the collective memory of staff members to determine who was exposed to the person with the confirmed case. After identifying those individuals, PCA will email, text, or call each household who has been affected. • Whenever a case of COVID is confirmed within the school community (staff and students), a notice will be sent out by email, text, and/or phone to alert the community and to inform the community of the school’s reaction to the confirmed case. • Whenever a case of COVID is confirmed, PCA will hold a special staff meeting to discuss the situation and make plans. Meeting agendas will be dispersed to staff members by email. • All students at PCA and their households speak English, so the messages will only be relayed in English. If this situation changes, PCA will add additional languages to ensure caregivers and stakeholders understand the messages.

1f. ENTRY AND SCREENING

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input type="checkbox"/> Direct students and staff to stay home if they, or anyone in their homes or community living spaces, have COVID-19 symptoms, or if anyone in their home or community living spaces has COVID-19. COVID-19 symptoms are as follows: <ul style="list-style-type: none"> • Primary symptoms of concern: cough, fever (of greater than 100.4°F) or chills, shortness of breath, or difficulty breathing. • Note that muscle pain, headache, sore throat, new loss of taste or smell, diarrhea, nausea, vomiting, nasal 	<ul style="list-style-type: none"> • Staff members will be self-screen before arriving at school. They will be trained to check themselves for signs and illness and to take their temperatures if feeling unwell. If their temperatures are higher than 100.4, they will not be allowed to work. • Caregivers will screen students prior to bring them to school according to current CDC, OHA, and LCHD guidelines. If any symptoms are present, students need to stay at home. Parents will be directed to the Communicable Diseases Plan which includes a section called “Should I Send My Student to School?” This section

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>congestion, and runny nose are also symptoms often associated with COVID-19. More information about COVID-19 symptoms is available from CDC.</p> <ul style="list-style-type: none"> In addition to COVID-19 symptoms, students should be excluded from school for signs of other infectious diseases, per existing school policy and protocols. See pages 9-12 of OHA/ODE Communicable Disease Guidance. Emergency signs that require immediate medical attention: <ul style="list-style-type: none"> Trouble breathing Persistent pain or pressure in the chest New confusion or inability to awaken Bluish lips or face Other severe symptoms <p><input type="checkbox"/> Screen all students and staff for symptoms on entry to bus/school every day. This can be done visually and/or with confirmation from a parent/caregiver/guardian. Staff members can self-screen and attest to their own health.</p> <ul style="list-style-type: none"> Anyone displaying or reporting the primary symptoms of concern must be isolated (see section 1i of the Ready Schools, Safe Learners guidance) and sent home as soon as possible. They must remain home until 24 hours after fever is gone (without use of fever reducing medicine) and other symptoms are improving. <p><input type="checkbox"/> Follow LPHA advice on restricting from school any student or staff known to have been exposed (e.g., by a household member) to COVID-19 within the preceding 14 calendar days.</p> <p><input type="checkbox"/> Staff or students with a chronic or baseline cough that has worsened or is not well-controlled with medication should be excluded from school. Do not exclude staff or students who have other symptoms that are chronic or baseline symptoms (e.g., asthma, allergies, etc.) from school.</p> <p><input type="checkbox"/> Hand hygiene on entry to school every day: wash with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol.</p>	<p>includes protocols for keeping students home when illness is present or until properly recovered and non-contagious.</p> <ul style="list-style-type: none"> Staff and students who have come into contact with someone with COVID will not be allowed to enter the school until 14 days after the contact incident. Staff and students who have had COVID will not be allowed to return to school for at least 14 days and until all symptoms have gone away (if applicable). Students will be screened in the pick-up and drop-off zone starting at 8:10 AM. A team of staff members will check students as they are being dropped off. The school plans to use no-contact thermometers before students get out of cars as a primary tool of evaluation. Any students with temperatures of 100.4 or higher will not be allowed to exit the car and enter the building. If this screening system fails to work well, the school will resort to visual checks. Self-driving students and their carloads will be screened at the student parking lot entrance using the same method. Hand sanitizer stations will be used at each entrance. Students will be required to use hand sanitizer as soon as they enter the building.

1g. VISITORS/VOLUNTEERS

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input type="checkbox"/> Restrict non-essential visitors/volunteers. <input type="checkbox"/> Visitors/volunteers must wash or sanitize their hands upon entry and exit. <input type="checkbox"/> Visitors/volunteers must maintain six-foot distancing, wear face coverings, and adhere to all other provisions of this guidance. <input type="checkbox"/> Screen all visitors/volunteers for symptoms upon every entry. Restrict from school property any visitor known to have been exposed to COVID-19 within the preceding 14 calendar days. 	<ul style="list-style-type: none"> PCA will not use volunteers to complete regular school-related functions and tasks. PCA will not use volunteers to complete janitorial or food-supply functions and tasks. Visitors will be screened before entry and required to sanitize their hands and wear appropriate face coverings or face shields when at school.

1h. FACE COVERINGS, FACE SHIELDS, AND CLEAR PLASTIC BARRIERS

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input type="checkbox"/> Face coverings or face shields for all staff, contractors, other service providers, or visitors or volunteers following CDC guidelines Face Coverings. <input type="checkbox"/> Face coverings or face shields for all students in grades Kindergarten and up following CDC guidelines Face Coverings. <input type="checkbox"/> If a student removes a face covering, or demonstrates a need to remove the face covering for a short-period of time, the school/team must: <input type="checkbox"/> Face masks for school RNs or other medical personnel when providing direct contact care and monitoring of staff/students 	<ul style="list-style-type: none"> All staff and students will wear either face coverings or face shields. Protective barriers will be installed in the front office. Staff and students who have a legitimate medical problem, emotion problem, or learning-disability problem that prevents them from wearing face coverings or face shields will be provided accommodations. <ul style="list-style-type: none"> Accommodations for staff will include working behind barriers, fulfilling tasks remotely or in isolation, or being supplied with other types of face coverings or face shields.

OHA/ODE Requirements

displaying symptoms. School nurses should also wear appropriate Personal Protective Equipment (PPE) for their role.

Protections under the ADA or IDEA

- If any student requires an accommodation to meet the requirement for face coverings, districts and schools should work to limit the student's proximity to students and staff to the extent possible to minimize the possibility of exposure. Appropriate accommodations could include:
 - Offering different types of face coverings and face shields that may meet the needs of the student.
 - Spaces away from peers while the face covering is removed; students should not be left alone or unsupervised.
 - Short periods of the educational day that do not include wearing the face covering, while following the other health strategies to reduce the spread of disease;
 - Additional instructional supports to effectively wear a face covering;
- For students with existing medical conditions, doctor's orders to not wear face coverings, or other health related concerns, schools/districts **must not** deny access to On-Site instruction.
- Schools and districts must comply with the established IEP/504 plan prior to the closure of in-person instruction in March of 2020.
 - If a student eligible for, or receiving services under a 504/IEP, **cannot** wear a face covering due to the nature of the disability, the school or district must:
 1. Review the 504/IEP to ensure access to instruction in a manner comparable to what was originally established in the student's plan including on-site instruction with accommodations or adjustments.
 2. Placement determinations cannot be made due solely to the inability to wear a face covering.
 3. Plans should include updates to accommodations and modifications to support students.
 - Students protected under ADA/IDEA, who abstain from wearing a face covering, or students whose families determine the student will not wear a face covering, the school or district must:
 1. Review the 504/IEP to ensure access to instruction in a manner comparable to what was originally established in the student's plan.
 2. The team must determine that the disability is not prohibiting the student from meeting the requirement.
 - If the team determines that the disability is prohibiting the student from meeting the requirement, follow the requirements for students eligible for, or receiving services under, a 504/IEP who cannot wear a face covering due to the nature of the disability,
 - If a student's 504/IEP plan included supports/goals/instruction for behavior or social emotional learning, the school team must evaluate the student's plan prior to providing instruction through Comprehensive Distance Learning.

Hybrid/Onsite Plan

- Accommodations for students will include methods that maintain access to on-standard education and their peers including being given access to other types of face coverings and face shields.
 - Staff members who interact with sick students in the First Aid Room will wear medical-grade PPE.
- Students with ILPs will not be denied access to special education if they are unable to wear face coverings or face shields. Tutoring staff members will accommodate the student by working behind a barrier.

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>3. Hold a 504/IEP meeting to determine equitable access to educational opportunities which may include limited on-site instruction, on-site instruction with accommodations, or Comprehensive Distance Learning.</p> <p><input type="checkbox"/> Districts must consider child find implications for students who are not currently eligible for, or receiving services under, a 504/IEP who demonstrate an inability to consistently wear a face covering or face shield as required. Ongoing inability to meet this requirement may be evidence of the need for an evaluation to determine eligibility for support under IDEA or Section 504.</p> <p><input type="checkbox"/> If a staff member requires an accommodation for the face covering or face shield requirements, districts and schools should work to limit the staff member's proximity to students and staff to the extent possible to minimize the possibility of exposure.</p>	

1i. ISOLATION MEASURES

OHA/ODE Requirements	Hybrid/Onsite Plan
<p><input type="checkbox"/> Protocols for exclusion and isolation for sick students and staff whether identified at the time of bus pick-up, arrival to school, or at any time during the school day.</p> <p><input type="checkbox"/> Protocols for screening students, as well as exclusion and isolation protocols for sick students and staff identified at the time of arrival or during the school day.</p> <ul style="list-style-type: none"> • Work with school nurses, health care providers, or other staff with expertise to determine necessary modifications to areas where staff/students will be isolated. • Consider required physical arrangements to reduce risk of disease transmission. • Plan for the needs of generally well students who need medication or routine treatment, as well as students who may show signs of illness. <p><input type="checkbox"/> Students and staff who report or develop symptoms must be isolated in a designated isolation area in the school, with adequate space and staff supervision and symptom monitoring by a school nurse, other school-based health care provider or school staff until they are able to go home. Anyone providing supervision and symptom monitoring must wear appropriate face covering or face shields.</p> <ul style="list-style-type: none"> • School nurse and health staff in close contact with symptomatic individuals (less than six feet) should wear a medical-grade face mask. Other Personal Protective Equipment (PPE) may be needed depending on symptoms and care provided. Consult a nurse or health care professional regarding appropriate use of PPE. Any PPE used during care of a symptomatic individual should be properly removed and disposed of prior to exiting the care space. • After removing PPE, hands should be immediately cleaned with soap and water for at least 20 seconds. If soap and water are not available, hands can be cleaned with an alcohol-based hand sanitizer that contains 60-95% alcohol. • If able to do so safely, a symptomatic individual should wear a face covering. 	<ul style="list-style-type: none"> • Isolating staff and students: See "Protocol for Handling Sick Staff and Students." • Exclusion guidelines: See "Communicable Diseases Plan." • Staff and students who arrive with clear COVID-like symptoms will be denied access and sent home immediately. In-car screening of students allows the school to send students home right away without needing a place for students to go. • Staff and caregivers of students who have clear COVID-like symptoms will be encouraged to seek medical help and to be tested. • Staff and students who are tested for COVID using a viral test will be handled as follows: <ul style="list-style-type: none"> ○ If a COVID test is positive, staff or students will not be allowed to re-enter school until 10 days after the onset of symptoms and at least 24 hours have passed since having a fever or taking medicine. ○ If a COVID test is negative, staff or students will be allowed to enter school following the guidelines in the "Communicable Diseases Plan." • If staff or students are diagnosed with a different illness, they will be allowed to re-enter school following the guidelines in the "Communicable Diseases Plan." • If staff and caregivers of students decide to forego COVID testing, staff and students will be denied access to school for 10 days and at least 24 hours after COVID-like symptoms have gone away without the use of medicine. • Protocols developed with over-sight from Martha Krabill, RN.

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> • To reduce fear, anxiety, or shame related to isolation, provide a clear explanation of procedures, including use of PPE and handwashing. <input type="checkbox"/> Establish procedures for safely transporting anyone who is sick to their home or to a health care facility. <input type="checkbox"/> Staff and students who are ill must stay home from school and must be sent home if they become ill at school, particularly if they have COVID-19 symptoms. <ul style="list-style-type: none"> • Symptomatic staff or students should be evaluated and seek COVID-19 testing from their regular physician or through the local public health authority. • If they have a positive COVID-19 viral (PCR) test result, the person should remain home for at least 10 days after illness onset and 24 hours after fever is gone, without use of fever reducing medicine, and other symptoms are improving. • If they have a negative COVID-19 viral test (and if they have multiple tests, all tests are negative), they should remain home until 24 hours after fever is gone, without use of fever reducing medicine, and other symptoms are improving. • If a clear alternative diagnosis is identified as the cause of the person’s illness (e.g., a positive strep throat test), then usual disease-specific return-to-school guidance should be followed and person should be fever-free for 24 hours, without use of fever reducing medicine. A physician note is required to return to school, to ensure that the person is not contagious. • If they do not undergo COVID-19 testing, the person should remain at home for 10 days and until 24 hours after fever is gone, without use of fever reducing medicine, and other symptoms are improving. <input type="checkbox"/> Involve school nurses, School Based Health Centers, or staff with related experience (Occupational or Physical Therapists) in development of protocols and assessment of symptoms (where staffing exists). <input type="checkbox"/> Record and monitor the students and staff being isolated or sent home for the LPHA review.	



2. Facilities and School Operations

Some activities and areas will have a higher risk for spread (e.g., band, choir, science labs, locker rooms). When engaging in these activities within the school setting, schools will need to consider additional physical distancing or conduct the activities outside (where feasible). Additionally, schools should consider sharing explicit risk statements for higher risk activities (see section 5f of the **Ready Schools, Safe Learners** guidance).

2a. ENROLLMENT

(Note: Section 2a does not apply to private schools.)

OHA/ODE Requirements	Hybrid/Onsite Plan
<input type="checkbox"/> Enroll all students (includes foreign exchange students) following the standard Oregon Department of Education guidelines. <input type="checkbox"/> Do not disenroll students for non-attendance if they meet the following conditions: <ul style="list-style-type: none"> • Are identified as high-risk, or otherwise considered to be part of a population vulnerable to infection with COVID-19, or 	<ul style="list-style-type: none"> • PCA will not change its enrollment requirements. • PCA students will not be dis-enrolled for not showing up to school if the student self-identifies as high-risk or have COVID-like symptoms for at least 10 consecutive days.

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> Have COVID-19 symptoms for 10 consecutive school days or longer. <input type="checkbox"/> Design attendance policies to account for students who do not attend in-person due to student or family health and safety concerns.	<ul style="list-style-type: none"> Students who are healthy enough to study will be provided with distance learning options and will be counted present by checking in with their homeroom teachers each day.

2b. ATTENDANCE

(Note: Section 2b does not apply to private schools.)

OHA/ODE Requirements	Hybrid/Onsite Plan
<input type="checkbox"/> Grades K-5: Attendance must be taken at least once per day for all students enrolled in school, regardless of the instructional model (On-Site, Hybrid, Comprehensive Distance Learning). <input type="checkbox"/> Grades 6-12: Attendance must be taken at least once for each scheduled class that day for all students enrolled in school, regardless of the instructional model (On-Site, Hybrid, Comprehensive Distance Learning). <input type="checkbox"/> Provide families with clear and concise descriptions of student attendance and participation expectations as well as family involvement expectations that take into consideration the home environment, caregiver's work schedule, and mental/physical health.	Does not apply to PCA.

2c. TECHNOLOGY

OHA/ODE Requirements	Hybrid/Onsite Plan
<input type="checkbox"/> Update procedures for district-owned or <i>school-owned</i> devices to match cleaning requirements (see section 2d of the Ready Schools, Safe Learners guidance). <input type="checkbox"/> Procedures for return, inventory, updating, and redistributing district-owned devices must meet physical distancing requirements.	<ul style="list-style-type: none"> Computers, tablets, and all other tech devices that are used by multiple students will be disinfected after each use. These devices are tied directly to each classroom and therefore each cohort. Currently, PCA does not distribute devices to students, so procedures for returning, inventorying, etc. do not apply.

2d. SCHOOL SPECIFIC FUNCTIONS/FACILITY FEATURES

OHA/ODE Requirements	Hybrid/Onsite Plan
<input type="checkbox"/> Handwashing: All people on campus should be advised and encouraged to wash their hands frequently. <input type="checkbox"/> Equipment: Develop and use sanitizing protocols for all equipment used by more than one individual or purchase equipment for individual use. <input type="checkbox"/> Events: Cancel, modify, or postpone field trips, assemblies, athletic events, practices, special performances, school-wide parent meetings and other large gatherings to meet requirements for physical distancing. <input type="checkbox"/> Transitions/Hallways: Limit transitions to the extent possible. Create hallway procedures to promote physical distancing and minimize gatherings. <input type="checkbox"/> Personal Property: Establish policies for personal property being brought to school (e.g., refillable water bottles, school supplies, headphones/earbuds, cell phones, books, instruments, etc.). If personal items are brought to school, they must be labeled prior to entering school and use should be limited to the item owner.	<ul style="list-style-type: none"> Handwashing: All staff and students will be given access to hand sanitizer dispenser at the main entrances to the building. In addition, each classroom will have a hand sanitizer dispenser by the main entry and exit door. Also, each classroom is equipped with a soap dispenser, sink, and towel dispenser. Staff and students will be encouraged to use hand sanitizer every time they enter and exit their classrooms. Also, teachers will be encouraged to take hand-washing breaks throughout the day or work regular hand-washing into the daily schedule. Staff and students will be encouraged to use wash and/or sanitize their hands before and after eating lunch and before and after playing recess or participating in PE. Equipment: Equipment that is shared in classrooms will be sanitized between each use. Playground and gym equipment will be sanitized at least once per day. Events: Field trips will be discontinued for the time being. Large school gatherings will be discontinued for the time being. Smaller gatherings will be modified to fit within the federal, state, and local guidelines. Transitions/Hallways: Decals will be placed on the floor to help traffic flow and to help create orderly queues. Breaks and recesses will be scheduled so that cohorts are not in the hallways at the same times (as much as possible). Water coolers will be placed in each homeroom to cut down on lines by the drinking fountain. Elementary students will be walked to and from recess to ensure distancing is maintained.

OHA/ODE Requirements	Hybrid/Onsite Plan
	<p>Personal Property: Students will be encouraged to bring their personal supplies and will be allowed to bring personal items. Any difficult to distinguish personal items will need to be labeled to prevent students from using someone else's item.</p>

2e. ARRIVAL AND DISMISSAL

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input type="checkbox"/> Physical distancing, stable cohorts, square footage, and cleaning requirements must be maintained during arrival and dismissal procedures. <input type="checkbox"/> Create schedule(s) and communicate staggered arrival and/or dismissal times. <input type="checkbox"/> Assign students or cohorts to an entrance; assign staff member(s) to conduct visual screenings (see section 1f of the <i>Ready Schools, Safe Learners</i> guidance). <input type="checkbox"/> Ensure accurate sign-in/sign-out protocols to help facilitate contact tracing by the LPHA. Sign-in procedures are not a replacement for entrance and screening requirements. Students entering school after arrival times must be screened for the primary symptoms of concern. <ul style="list-style-type: none"> • Eliminate shared pen and paper sign-in/sign-out sheets. • Ensure hand sanitizer is available if signing children in or out on an electronic device. <input type="checkbox"/> Ensure hand sanitizer dispensers are easily accessible near all entry doors and other high-traffic areas. Establish and clearly communicate procedures for keeping caregiver drop-off/pick-up as brief as possible. 	<p>Arrival</p> <ul style="list-style-type: none"> • Staff will begin checking in students at 8:10 AM in the pick-up and drop-off zone and at the back of the building. Clogging of the entrance will be prevented by... <ul style="list-style-type: none"> ○ Students naturally arriving at staggered times between 8:10 and 8:30 ○ The school being small (50-75 students) meaning fewer students to move inside the building ○ Self-drive carloads arriving at the back entrance ○ If there is a clog, staff members will hold students in cars momentarily to give the entrance a chance to clear out • After being screened in their cars by staff members, students will proceed inside the building and use hand sanitizer right inside the entrances. All students will walk directly to their homerooms where attendance will be taken by the homeroom teacher or substitute. • Students arriving after 8:30 AM will ring the doorbell. Before entering, students arriving after 8:30 AM will be screened and will use hand sanitizer before proceeding to the front office to check in. After checking in, the students will walk directly to their homerooms or to the class currently in session. • Students leaving before dismissal will check out at the Front Office. <p>Dismissal</p> <ul style="list-style-type: none"> • Cubbies/In-classroom storage spots will be provided instead of lockers to prevent cohorts from inter-mingling in the hallways • Classrooms/Cohorts will be dismissed on the following schedule: <p>Highschool – 3:00 Kindergarten – 3:01 First and Second Grade – 3:02 Third and Fourth Grade – 3:03 Fifth – Eighth Grade – 3:04</p> <ul style="list-style-type: none"> • Homeroom teachers will walk students to designated waiting areas in the back parking lot. The waiting areas will support social distancing. Students will be instructed to wait on painted dots. The waiting area is underneath an open portico. Caregivers will arrive and park in the back lot. Students will be released to their cars and encouraged to maintain social distancing while walking across the parking lot. A traffic safety officer will ensure student safety.

2f. CLASSROOMS/REPURPOSED LEARNING SPACES

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input type="checkbox"/> Seating: Rearrange student desks and other seat spaces so that staff and students' physical bodies are six feet apart to the maximum extent possible while also maintaining 35 square feet per person; assign seating so students are in the same seat at all times. <input type="checkbox"/> Materials: Avoid sharing of community supplies when possible (e.g., scissors, pencils, etc.). Clean these items frequently. Provide hand sanitizer and tissues for use by students and staff. 	<ul style="list-style-type: none"> • Seating: PCA has remodeled its campus to accommodate the 35 square foot requirement. Teachers will position all seating so students are six feet away from one another. Teachers will assign seats to students. • Materials: PCA will ask caregivers to supply their students with their supplies and materials. Community items will be sanitized at least once a day. Each classroom will be well-stocked with tissues,

OHA/ODE Requirements	Hybrid/Onsite Plan
<input type="checkbox"/> Handwashing: Remind students (with signage and regular verbal reminders from staff) of the utmost importance of hand hygiene and respiratory etiquette. Respiratory etiquette means covering coughs and sneezes with an elbow or a tissue. Tissues should be disposed of in a garbage can, then hands washed or sanitized immediately. <ul style="list-style-type: none"> Wash hands with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol. 	<p>hand sanitizer, disinfectant wipes, disinfectant soap, face coverings, and face shields.</p> <ul style="list-style-type: none"> Handwashing: Signage will be hung throughout the building reminding staff and students to wash their hands frequently and well. The principal will train teachers on proper hand-washing techniques. Teachers will train students. Respiratory Etiquette: The principal will train staff members how to properly cover coughs and sneezes according to CDC guidelines. The staff will train students.

2g. PLAYGROUNDS, FIELDS, RECESS, BREAKS, AND RESTROOMS

OHA/ODE Requirements	Hybrid/Onsite Plan
<input type="checkbox"/> Keep school playgrounds closed to the general public until park playground equipment and benches reopen in the community (see Oregon Health Authority's Specific Guidance for Outdoor Recreation Organizations). <input type="checkbox"/> After using the restroom students must wash hands with soap and water for 20 seconds. Soap must be made available to students and staff. <input type="checkbox"/> Before and after using playground equipment, students must wash hands with soap and water for 20 seconds <u>or</u> use an alcohol-based hand sanitizer with 60-95% alcohol. <input type="checkbox"/> Designate playground and shared equipment solely for the use of one cohort at a time. Disinfect at least daily or between use as much as possible in accordance with CDC guidance . <input type="checkbox"/> Cleaning requirements must be maintained (see section 2j of the <i>Ready Schools, Safe Learners</i> guidance). <input type="checkbox"/> Maintain physical distancing requirements, stable cohorts, and square footage requirements. <input type="checkbox"/> Provide signage and restrict access to outdoor equipment (including sports equipment, etc.). <input type="checkbox"/> Design recess activities that allow for physical distancing and maintenance of stable cohorts. <input type="checkbox"/> Clean all outdoor equipment at least daily or between use as much as possible in accordance with CDC guidance . <input type="checkbox"/> Limit staff rooms, common staff lunch areas, and workspaces to single person usage at a time, maintaining six feet of distance between adults.	<ul style="list-style-type: none"> PCA will follow the state of Oregon, Linn County, and the city of Brownsville when determining whether or not the playground is open to the public. PCA will post signs to announce to the public if the play area is open or not. Students will be encouraged to wash their hands correctly after using the bathroom. Soap will be made available to all staff and students in the bathrooms and in each classroom. Before exiting their classrooms for recess, students will either wash their hands or use hand sanitizer. After returning to their classrooms after recess, students will also wash their hands or use hand sanitizer. As much as possible, the gym, playground, and equipment will be divided up for each cohort to use separately. Playground structures and equipment will be sanitized at least daily. As much as possible, recess and PE times will be structured to prevent cohorts from mixing. As much as possible, PCA will encourage social distancing on the playground and in the gym. PCA will also follow square footage requirements in the gym. Common staff areas <ul style="list-style-type: none"> Homeroom teachers will eat lunch with their homeroom students remaining socially distanced. Itinerant staff will eat lunch in their offices or with the cohort they usually associate with remaining socially distanced or in the (now unused) cafeteria. Staff may use the school kitchen to prepare food while remaining social distanced. Staff will be encouraged to maintain social distancing after school hours.

2h. MEAL SERVICE/NUTRITION

OHA/ODE Requirements	Hybrid/Onsite Plan
<input type="checkbox"/> Include meal services/nutrition staff in planning for school reentry. <input type="checkbox"/> Staff serving meals must wear face shields or face covering (see section 1h of the <i>Ready Schools, Safe Learners</i> guidance). <input type="checkbox"/> Students must wash hands with soap and water for 20 seconds <u>or</u> use an alcohol-based hand sanitizer with 60-95% alcohol before meals and should be encouraged to do so after. <input type="checkbox"/> Appropriate daily cleaning of meal items (e.g., plates, utensils, transport items) in classrooms where meals are consumed. <input type="checkbox"/> Cleaning and sanitizing of meal touch-points and meal counting system between stable cohorts. <input type="checkbox"/> Adequate cleaning of tables between meal periods. <input type="checkbox"/> Since staff must remove their face coverings during eating and drinking, staff should eat snacks and meals independently, and not in staff rooms when other people are present. Consider staggering times for staff breaks, to prevent congregation in shared spaces.	<ul style="list-style-type: none"> PCA does not provide prepared meals for students. Students will bring their own lunches to school and store them in their in-classroom storage area. PCA will provide a heating service for students who need to have their food warmed. Each classroom will be equipped with trays and/or rolling carts. Caregivers will be given instructions concerning properly covering hot food items. Students will place their hot food items on the trays and/or rolling carts. Staff members wearing proper face coverings or face shields will transport the food to the kitchen, warm the food in the oven, and transport the food to each classroom at lunch time. Before eating lunch, all students will wash and/or sanitize their hands. Staff and/or students will sanitize their desks before and after eating lunch. Homeroom staff will eat their lunches with their homeroom students. Itinerant staff members will eat lunch in their offices or

OHA/ODE Requirements	Hybrid/Onsite Plan
	with the cohort with which they associate the most or in the cafeteria. All staff members will be encouraged to social distance.

2i. TRANSPORTATION

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input type="checkbox"/> Include transportation departments (and associated contracted providers, if used) in planning for return to service. <input type="checkbox"/> Buses are cleaned frequently. Conduct targeted cleanings between routes, with a focus on disinfecting frequently touched surfaces of the bus (see section 2j of the <i>Ready Schools, Safe Learners</i> guidance). <input type="checkbox"/> Develop protocol for loading/unloading that includes visual screening for students exhibiting symptoms and logs for contact-tracing. This can be done at the time of arrival and departure. <ul style="list-style-type: none"> • If a student displays COVID-19 symptoms, provide a face shield or face covering (unless they are already wearing one) and keep six feet away from others. Continue transporting the student. • If arriving at school, notify staff to begin isolation measures. <ul style="list-style-type: none"> ○ If transporting for dismissal and the student displays an onset of symptoms, notify the school. <input type="checkbox"/> Consult with parents/guardians of students who may require additional support (e.g., students who experience a disability and require specialized transportation as a related service) to appropriately provide service. <input type="checkbox"/> Drivers wear face shields or face coverings when not actively driving and operating the bus. <input type="checkbox"/> Inform parents/guardians of practical changes to transportation service (i.e., physical distancing at bus stops and while loading/unloading, potential for increased route time due to additional precautions, sanitizing practices, and face coverings). <input type="checkbox"/> Face coverings or face shields for all students in grades Kindergarten and up following CDC guidelines applying the guidance in section 1h of the <i>Ready Schools, Safe Learners</i> guidance to transportation settings. 	<ul style="list-style-type: none"> • PCA does not provide transportation services.

2j. CLEANING, DISINFECTION, AND VENTILATION

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input type="checkbox"/> Clean, sanitize, and disinfect frequently touched surfaces (e.g., playground equipment, door handles, sink handles, drinking fountains, transport vehicles) and shared objects (e.g., toys, games, art supplies) between uses multiple times per day. Maintain clean and disinfected (CDC guidance) environments, including classrooms, cafeteria settings and restrooms. <input type="checkbox"/> Clean and disinfect playground equipment at least daily or between use as much as possible in accordance with CDC guidance. <input type="checkbox"/> Apply disinfectants safely and correctly following labeling direction as specified by the manufacturer. Keep these products away from students. <input type="checkbox"/> To reduce the risk of asthma, choose disinfectant products on the EPA List N with asthma-safer ingredients (e.g. hydrogen peroxide, citric acid, or lactic acid) and avoid products that mix these with asthma-causing ingredients like peroxyacetic acid, sodium hypochlorite (bleach), or quaternary ammonium compounds. <input type="checkbox"/> Operate ventilation systems properly and/or increase circulation of outdoor air as much as possible by opening windows and doors, 	<ul style="list-style-type: none"> • A cleaning crew will disinfect frequently touched surfaces at least twice per day. Playground equipment will be disinfected at least daily. Community items will be disinfected at least daily and between uses as much as possible. • Bathrooms will be disinfected between cohort uses as much as possible but at least twice daily. • The cleaning crew will be instructed to apply disinfectants correctly following manufacturer recommendations. • PCA will buy and use disinfectants from the EPA List N with asthma-safer ingredients. • Staff will be encouraged to open windows as much as possible to increase ventilations. • Staff will be trained how to operate HVAC systems to introduce fresh air into the classroom as much as possible. • Air filters in HVAC systems will be cleaned regularly. • The cleaning crew will disinfect the entire building at least daily. • This plan is made with oversight from Martha Krabill, RN, BSN.

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>using fans, and through other methods. Consider running ventilation systems continuously and changing the filters more frequently. Do <u>not</u> use fans if they pose a safety or health risk, such as increasing exposure to pollen/allergies or exacerbating asthma symptoms. For example, do not use fans if doors and windows are closed and the fans are recirculating the classroom air.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Consider the need for increased ventilation in areas where students with special health care needs receive medication or treatments. <input type="checkbox"/> Facilities should be cleaned and disinfected at least daily to prevent transmission of the virus from surfaces (see CDC's guidance on disinfecting public spaces). <input type="checkbox"/> Air circulation and filtration are helpful factors in reducing airborne viruses. Consider modification or enhancement of building ventilation where feasible (see CDC's guidance on ventilation and filtration and American Society of Heating, Refrigerating, and Air-Conditioning Engineers' guidance). 	

2k. HEALTH SERVICES

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input type="checkbox"/> OAR 581-022-2220 Health Services, requires districts to “maintain a prevention-oriented health services program for all students” including space to isolate sick students and services for students with special health care needs. While OAR 581-022-2220 does not apply to private schools, private schools must provide a space to isolate sick students and provide services for students with special health care needs. <input type="checkbox"/> Licensed, experienced health staff should be included on teams to determine district health service priorities. Collaborate with health professionals such as school nurses; SBHC staff; mental and behavioral health providers; physical, occupational, speech, and respiratory therapists; and School Based Health Centers (SBHC). 	<ul style="list-style-type: none"> • For isolation plan, see “How to Handle Sick Students.” • PCA screens students during registration for special health care needs and accommodates those needs in conjunction with caregivers and their doctors. • This plan is made with oversight from Martha Krabill, RN, BSN.

2l. BOARDING SCHOOLS AND RESIDENTIAL PROGRAMS ONLY

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input type="checkbox"/> Provide specific plan details and adjustments in Operational Blueprints that address staff and student safety, which includes how you will approach: <ul style="list-style-type: none"> • Contact tracing • The intersection of cohort designs in residential settings (by wing or common restrooms) with cohort designs in the instructional settings. The same cohorting parameter limiting total cohort size to 100 people applies. • Quarantine of exposed staff or students • Isolation of infected staff or students • Communication and designation of where the “household” or “family unit” applies to your residents and staff <input type="checkbox"/> Review and take into consideration CDC guidance for shared or congregate housing: <ul style="list-style-type: none"> • Not allow more than two students to share a residential dorm room unless alternative housing arrangements are impossible • Ensure at least 64 square feet of room space per resident • Reduce overall residential density to ensure sufficient space for the isolation of sick or potentially infected individuals, as necessary; • Configure common spaces to maximize physical distancing; • Provide enhanced cleaning; 	Does not apply to PCA.

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> Establish plans for the containment and isolation of on-campus cases, including consideration of PPE, food delivery, and bathroom needs. 	



3. Response to Outbreak

3a. PREVENTION AND PLANNING

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input type="checkbox"/> Coordinate with Local Public Health Authority (LPHA) to establish communication channels related to current transmission level. <input type="checkbox"/> Establish a specific emergency response framework with key stakeholders. <input type="checkbox"/> When new cases are identified in the school setting, and the incidence is low, the LPHA will provide a direct report to the district nurse, or designated staff, on the diagnosed case(s). Likewise, the LPHA will impose restrictions on contacts. 	<ul style="list-style-type: none"> The principal will reach out to the Linn County Health Department to set up a channel of communication. The response framework is outlined in the “Communicable Disease Plan.” When new cases are identified in PCA, and the incidence is low, the Linn County Health Department will provide a direct report to the principal. Likewise, the Linn County Health Department will impose restrictions on contacts. It is likely PCA will already have done so.

3b. RESPONSE

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input type="checkbox"/> Follow the district’s or school’s outbreak response protocol. Coordinate with the LPHA for any outbreak response. <input type="checkbox"/> If anyone who has been on campus is known to have been diagnosed with COVID-19, report the case to and consult with the LPHA regarding cleaning and possible classroom or program closure. <ul style="list-style-type: none"> Determination if exposures have occurred Cleaning and disinfection guidance Possible classroom or program closure <input type="checkbox"/> Report to the LPHA any cluster of illness (2 or more people with similar illness) among staff or students. <input type="checkbox"/> When cases are identified in the local region, a response team should be assembled within the district and responsibilities assigned within the district. <input type="checkbox"/> Modify, postpone, or cancel large school events as coordinated with the LPHA. <input type="checkbox"/> If the school is closed, implement Short-Term Distance Learning or Comprehensive Distance Learning models for all staff/students. <input type="checkbox"/> Continue to provide meals for students. <input type="checkbox"/> Communicate criteria that must be met in order for On-Site instruction to resume and relevant timelines with families. 	<ul style="list-style-type: none"> PCA will follow the “Communicable Disease Plan” to respond to an outbreak of COVID in Linn County or at PCA. PCA will work with the Linn County Health Department to determine how to respond to an outbreak of COVID in Linn County or at PCA. PCA will modify, postpone, or cancel large school events as coordinated by the LCHD. If PCA needs to close, the school will implement a short-term distance learning program. PCA will not provide meals for students because no students depend on the school to supply food. PCA will communicate criteria to reopen the school with relevant timelines to all stakeholders.

3c. RECOVERY AND REENTRY

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <input type="checkbox"/> Plan instructional models that support all learners in Comprehensive Distance Learning. <input type="checkbox"/> Clean, sanitize, and disinfect surfaces (e.g., playground equipment, door handles, sink handles, drinking fountains, transport vehicles) and follow CDC guidance for classrooms, cafeteria settings, restrooms, and playgrounds. <input type="checkbox"/> Communicate with families about options and efforts to support returning to On-Site instruction. <input type="checkbox"/> Follow the LPHA guidance to begin bringing students back into On-Site instruction. <ul style="list-style-type: none"> Consider smaller groups, cohorts, and rotating schedules to allow for a safe return to schools. 	<ul style="list-style-type: none"> If necessary, PCA will implement a comprehensive distance learning program to supports all learners including learners with an ILP. PCA will disinfect the school according to CDC guidelines before reopening. PCA will continuously communicate with stakeholders concerning returning to on-site instruction. PCA will coordinate reopening the school with the LCHD and will be willing to modify its services to bring students back to school.



ASSURANCES

*This section must be completed by any public school that is providing instruction through On-Site or Hybrid Instructional Models.
Schools providing Comprehensive Distance Learning Instructional Models do not need to complete this section.
This section does not apply to private schools.*

- We affirm that our school plan has met the requirements from ODE guidance for sections 4, 5, 6, 7, and 8 of the **Ready Schools, Safe Learners** guidance.
- We affirm that we cannot meet all of the ODE requirements for sections 4, 5, 6, 7 and/or 8 of the **Ready Schools, Safe Learners** guidance at this time. We will continue to work towards meeting them and have noted and addressed which requirement(s) we are unable to meet in the table titled "Assurance Compliance and Timeline" below.



4. Equity



5. Instruction



6. Family, Community, Engagement



7. Mental, Social, and Emotional Health



8. Staffing and Personnel

Assurance Compliance and Timeline

If a district/school cannot meet the requirements from the sections above, provide a plan and timeline to meet the requirement.

List Requirement(s) Not Met	Provide a Plan and Timeline to Meet Requirements <i>Include how/why the school is currently unable to meet them</i>